



Information Booklet

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Course Name:

Diploma in Web Designing and DTP

Course Code: D3



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Adding Graphics and Multimedia Files:-Introduction, Adding an Image, Adding a Border to an Image, Resizing the Image, Changing Dimensions by Dragging, Wrapping Text Around Image, Adding Horizontal Rule, Adding Background Image, Adding Multimedia Files, Add a Sound File, Add Looping to the Sound, Creating Flash Text, Create a Flash Button, Insert a Java Applet, Downloading Plugins

Working with Tables in Dream weaver CS3:-Introduction, Inserting a Table, Inserting Text into Tables, Inserting a Table within a Table, Changing background colour of a Table, Inserting Image in a Table, Inserting Rows or Columns in a Table, Splitting a Table Cell, Merging Cells of a Table, Designing Your Page Layout Using Tables, Using Layout View, Turn your Table into Layers

Working with Forms in Dream Weaver CS3:-Introduction, Creating a form, Adding text fields, Adding labels, Adding radio buttons, Adding check boxes, Adding a list of Menu, Adding push buttons and picture buttons, Adding submit and reset buttons, Creating a Jump Menu, Validating the Form

Working with Frames in Dream Weaver CS3:- Introduction, Dividing a page into Frames, Adding Contents to Frames, Adding new content to a Frame, Saving Frames pages, Saving the Frameset, Naming Frameset, Deleting Frameset, Naming Frames, Deleting Frames, Hyper-linking to a Frame, Changing Frame dimensions, Setting Frame Borders, Turning off the Borders, Controlling Frame Scroll Bars, Controlling Frame Resizing, Adding Noframes Content, Nesting page Frames, Viewing Library Items, Viewing Templates.

Working with Stylesheets in Dream Weaver CS3: Introduction, Creating a HTML Tag, Creating a class, Applying a class, Editing a style sheet class, Using CSS selectors to Modify Links, Creating an External Style Sheet, Creating a Layer, Resizing a Layer, Repositioning a Layer, Adding a Background Color to a Layer, Changing the Stacking Order of Layers

Creating and Applying Templates in Dream Weaver CS3:-Introduction, Creating a template, Creating a template from an existing Web page, Create a template from scratch, Make an existing region editable, Make a new editable region, Apply a template to a web page, Make changes to a Template, Use behaviours, styles and timeliness in Templates

More Commands of Dream Weaver CS3:-Creating a custom snippet, Editing the keyboard shortcuts, Adding a favorites to the insert bar, Extending dream weaver by using third-party extentions, Using, Saving and Sharing Searches, Making a Menu Command, Using guides, Using visual Aids, Using the zoom and magnification tools, Knowing the panels, Setting the color scheme and other page properties, The tag inspector panel and tag attributes, Edit code in code view, Using the tag inspector panel, Produce clean code, View your page with different style sheets, Label form objects with the tag, Insert FlashPaper, Create a Pop- Up Menu, The CSS styles Panel.

PAGEMAKER –

INTRODUCTION:-Introduction to Desk Top Publishing, Introduction to Page Maker Advantages, Using the Mouse, Components of the Page Maker Window

CREATING A NEW DOCUMENT:- Setting the Margins, Setting the Page Size, Changing the page Orientation, Setting Page Numbers, Changing the Page Size view, Creating New Document Windows: Displaying the Rulers, Changing the Rulers, Using Rulers, Using Guidelines, Positioning Guidelines, Adding Guidelines to Master Pages, Aligning to Guidelines, Displaying Guidelines, Locking Guidelines, Formatting Types: Changing Font Families, Changing Font Sizes, Changing Typeface Style, Changing Character Specifications : Changing Type leading, Changing Character Widths, Changing Tracking, Changing Type Options, Saving Your Document: Saving a new Document, Saving an existing Document, Saving a Document as another document, Reverting to a Previously Saved Version, Developing Paragraphs: Typing Text, Adding special Characters to Text, Aligning Text, Formatting paragraphs: Changing Indents, Changing the space around Paragraphs, Changing paragraph Alignment, How Paragraphs Break Between Pages and Columns, Adding lines Above or Below Your Paragraphs

INTRODUCTION TO CREATING FRAMES:-Converting Other Objects to Frames, Threading and Unthreading Text, Threading additional Text, Threading Text to Different Page, Unthreading Text Blocks, Rethreading Text Blocks, Making Text Blocks Disappear Without Deleting them, Selecting and Dragging Text, Editing Deleting Text, Cut, Copying, Pasting Text, Viewing the Contents of Clipboard, Using Undo and Revert, Inserting and Removing Pages: Inserting and Removing Pages, Adjusting Spacing of Characters, Words, Lines: Adjusting, Spacing and Leading, Setting and changing Tabs.

Introduction to Auto Flow, page maker Plug-Ins, Drop Cap, Change Case, Bullets and Numbering.

ADDING DESIGN ELEMENTS- INTRODUCTION:-Adding Graphics to your Document, Adding Lines, Changing Lines Specifications, Adding Shapes, Changing Shape specifications, Changing Line and fill, Specifications together (Fill and Stroke), Changing Round Corners, Creating Drop-Shadow, Boxes, Text wrap, Changing page maker Options: Adjusting Margins, Setting and Adjusting Columns, Setting Unequal Width Columns, Creating headers and Footers, Creating Graphics in page maker, Rotating Text, Skewing and Mirroring objects with Control Palette, Importing Graphics into page maker: Placing, Sizing, aligning Graphics, Cropping Graphics.

SETTING UP TEMPLATES:-Setting Up Master page Templates, Creating Custom Page Sizes, Creating Custom Boarders, Creating a News Paper Template, Creating New master Pages, Saving an existing Page As a Master Page, Setting UP Custom Styles: Defining Styles, Creating, Editing, Removing Styles and Copying Styles.

INTRODUCTION TO USING LAYERS:-n- Layers Palette, Moving and creating objects, Introduction to Printing- Selecting a Printer, Printing your Document, printing Document Dialog Box Options

ADDING COLOR:-Introduction – Using Page Makers Default Color Palette, Opening Color Palette, Adding color to Text, Working with Color Graphics, Defining Custom Colors, Creating Text Screens

DEVELOPING LONG DOCUMENTS:-Introduction, Using Story Editor: Opening Story Editor, How the Story Editor names, Tories, Switching between Story Editor and Layout Editors, Closing Story Editor and Placing the Story Editor, Differences between Story Editor and layout Editor

SPELLINGS:-Starting the speller, Correcting Misspelled Words, Correcting Duplicate Words, Adding Words to the different Dictionaries, Correcting Duplicate Words, Using find Feature, Using the change Feature, Creating an Index, Using page Maker Help

PHOTOSHOP CS3-

Introduction to Photoshop CS3:-Introduction, Starting Photoshop CS3, Minimum System Requirement, What's New in the Version CS3, Menu Commands, File Menu, Edit Menu, Image Menu, Layer Menu, Select Menu, Filter Menu, View Menu, Window Menu, Help Menu.

Tools of Photoshop CS3:-Introduction, Rectangular Marquees, Move Tool, Lasso Tool, Magic Wand Tool, Cropping Tool, Slice Tool, Airbrush Tool, Brush Tool, Clone Stamp Tool, History Brush Tool, Eraser Tool, Paint Bucket Tool, Blur and Sharpen Tool, Dodge Tool, Path component Selection Tool, Type Tool, Pen Tool, Rectangular Marquee Tool, Notes Tool, Eyedropper Tool, Hand Tool, Zoom Tool, Healing Brush Tool

Using Paints and Colours in Photoshop CS3:-Introduction, Colour tools, Colour picker, The Colour Palette, The Swatches Palette, Adding new colours, Saving Foreground as a Swatch, Blending Modes, Smudges, Focus Tool, The Toning Tools, Different Media, Watercolour, Oil Painting, Pencil Filters, Chalk and Charcoal Filters, Undetanding Colours, RGB Model, CYMK Model, HSB Model, CIE Lab, Working Models, Bitmap and Grayscale Mode, Indexed Colours

Working with Masks and Layers in Photoshop CS3:-Introduction, Layers, Creating a New layer, Hiding and showing of layers, Working with Multiple Layers

Using Transformations in Photoshop CS3:-Introduction, Resizing an image, Resizing a canvas, Resizing a Selection, Rotating, Transforming Image Manually

Playing with Text in Photoshop CS3:-Introduction, Layer Effect Working with Text Type, Creating Text to a Curve

Working with Images in Photoshop CS3:-Introduction, Combining two images, Restoring the Damaged Areas, Applying a Sepia Tone, Modifications of Pictures, Vignettes and Edges, Creating Edge Masks, Creative Vignette Edges

Applying Special Effects in Photoshop CS3:-Applying a Radial Blur, Adding Noise Texture, Creating Halftone pattern, Blending Modes, Applying Ripple Effect, Creating Lighting Effects

Keyboard Shortcuts of Photoshop CS3

Project Work

5. Fee:

Rs. 7500/- (exclusive of Service Tax).