

## **Annexure II**

### **Proforma for Work Completion Certificate**

Name of the Client Organization : \_\_\_\_\_

ITG Project Number : \_\_\_\_\_

ITG WO Number with Date : \_\_\_\_\_

Details of Work done : \_\_\_\_\_

Name of the Service Provider : \_\_\_\_\_

Client Organization to enter Details as per Purchase Order:

<b>Sr. No.</b>	<b>Parameter</b>	<b>Details</b>
1.	Project Name	
2.	Percentage of work completed	
3.	Date of completion of work assigned	
4.	Time taken to complete the work assigned	
5.	Satisfaction Level	
6.	Any Comments/Remarks	

User Certification:-

It is hereby certified that the above services have been provided to our satisfaction.

Place:

Date:

Authorized Signatory:

Name:

Mobile No:

E-mail id:

Organization Seal: