



INFO TECH CORPORATION OF GOA LTD. (ITG)
(A Government of Goa Undertaking)
(An ISO 9001:2015 & ISO 27001:2013 Certified Company)
IT Hub, 3rd Floor, Altinho,
Panaji, Goa – 403 001.
Email: info@infotechgoa.co.in or md-itg.goa@nic.in
Website: <http://infotech.goa.gov.in>



No: - ITG / PROJECT / NIT FILE/E-MULAQUAT/E-PESHI/COLVALE/22-23/180/2028

Date: 09 /11 /2022

TENDER NOTICE

(Electronic mode only)

The Managing Director, Info Tech Corporation of Goa Limited (ITG) invites online **Item Rate** bids in prescribed form from approved and eligible Contractors / Agencies of State PWD, Goa or any other State, CPWD, MES or Contractors of repute registered in appropriate Class and Category for the work of **“Supply and Installation of Cubicles for E-Mulaquat and E-Peshi on Ground Floor in Central Jail at Colvale, Bardez - Goa.”**

Estimated Cost in Rs	Earnest Money in Rs	Time for completion including monsoon	Last date and time for submission of tenders	Date and time of opening of tenders	Cost of Tender Document in Rs (non refundable)	Tender Processing Fee in Rs (non refundable)	Class of Contractor (As per enlistment rules)
18,90,462.25	37,810.00	60 days	01/12 /2022 upto 15:00 hours	05/12 /2022 after 15:30 hours	6,000.00	6,000.00	Class – III (Buildings) & Above or Class II (Furniture) & Above OR reputed Contractor fulfilling minimum eligibility criteria

1.0 MODE OF ACCESS FOR BID DOCUMENTS (e-tender mode):

1. Date of availability of tender documents on e-tender website is 10/11 /2022 from 17:00 hours onwards.
2. Last date for submission of written queries for clarifications (by email only) is on or before 18 /11 /2022 till 17:00 hours.
3. The Pre-Bid meeting will be held on 21 /11 /2022 @ 15:00 hours.
4. Release of response to clarifications (by email only) on 23 /11 /2022 by 17:00 hours.
5. Last date for ONLINE SUBMISSION of dully filled Tender documents is on 01/ 12 /2022 upto 15:00 hours.
6. The Tender (Technical Bid) will be OPENED online on 05/ 12 /2022 after 15:30 hours in the office of M/s Info Tech Corporation of Goa Limited, IT Hub, 3rd Floor, Altinho, Panaji, Goa – 403 001.
7. The date and time of opening of the Financial Bids of the technically qualified bidders will be intimated by a letter / email and uploaded only on the <https://eprocure.goa.gov.in> website.

2.0 MINIMUM ELIGIBILITY CRITERIA FOR BIDDERS:

2.0.1 TECHNICAL CRITERIA:

The bidder should have valid registration Class-III Digital Certificates (both Signing and Encryption) on a USB Token.



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(A) FOR CONTRACTORS OF REPUTE:

The bidder should have in the last 7 years **ending 31st October, 2022** successfully completed as a prime contractor at least one similar work of value not less than **Rs 15,12,370.00** or two similar works each of value not less than **Rs 11,34,278.00** or three similar works each of value not less than **Rs 7,56,185.00**.

The Term Similar works means Interior Works along with allied Electrical Works if any carried out for any Public Sector Undertaking/Government Department/ Autonomous Bodies/Corporation, etc.

(B) FOR CONTRACTORS / AGENCIES OF STATE PWD, GOA OR ANY OTHER STATE, CPWD, MES:

As per New Notification dated 08/05/2020 Class – III(Buildings) & Above or Class II (Furniture) & Above .

The attested copies of work orders (in case of non-Government works only) and completion certificates indicating the specified required works indicated as above issued by the clients should be scanned (PDF format) and submitted online along with the bid. **The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of submission of e-Tenders.**

2.0.2 FINANCIAL CRITERIA :

- a. The bidder should have an average annual turnover of at least **Rs 5,67,139.00** in the last 3 consecutive financial years (Financial Year (FY) 2019-2020, FY 2020-2021, FY 2021-2022). The attested copies of Audited Profit and Loss Account and original Balance Sheet statement or Certificate from Chartered Accountant pertaining to turnover for the last three consecutive financial years (Financial Year (FY) 2019-2020, FY 2020-2021, FY 2021-2022) should be scanned (PDF format) and submitted online along with the bid.
- b. The bidder should have a solvency of not less than **Rs 7,56,185.00** from a Nationalised/ Scheduled bank **valid on date of opening**, as specified in the certificate failing which it shall be reckoned as valid for a period of one year from the date of issue of Solvency Certificate. The attested copy of solvency certificate as specified should be scanned (PDF format) and submitted online along with the bid.

NOTE :All the documents should be attested by Government Gazetted Officer or duly notarized.



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3.0 **MODE OF SUBMISSION OF E.M.D. WITH THE e-TENDER DOCUMENTS:**

Eligible Bidders may request for the tender documents through the web site <https://eprocure.goa.gov.in> on the following payments:-

Rs 37,810.00 towards EMD	Mode of Payment towards Tender Document Fee(TDF), eTender Processing Fee(TPF) & Bid Security to be paid online through e-Payment mode via : a. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement RTGS). Bidder requires to download pre-printed Challan towards credit of ITG available on e-tender website for making its payment through any of their Bank. b. Net Banking: Payment can be made through the Internet Banking of Any Bank.
Rs 6,000.00 towards Cost of Tender Document (TDF)	
Rs 6,000.00 towards Tender Processing Fee (TPF)	

Note: Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.

4.0 The online application should accompany the following documents, (Scan and Upload):

- The Attested copy of **PAN CARD**.
- Any addition/deletion/correction in the Tender Documents CORRIGENDUM will be uploaded only on the <https://eprocure.goa.gov.in> Website only.
- PWD registration certificate of class of contractor as per the old and new notification.

5.0 **INSTRUCTIONS TO CONTRACTORS:**

- The bidder shall quote the amount for the work excluding GST and GST as applicable shall be paid extra on the total cost of work done.
- The intending bidder must agree to terms and conditions of the contract documents carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.



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4. The bid document consisting of plans, specifications, the schedule of quantity of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://eprocure.goa.gov.in>.
5. Those bidders not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website. For any of the assistance regarding participation may contact e-Tender support staff or email e-tender.goa@gov.in.
6. The intending bidder must have / obtain a valid Class-III digital signature (signature and encryption) to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor's bid sheets.
8. It is the responsibility of the Bidder to ensure the credit of Tender Document Fees, Tender Processing Fees and EMD into the respective receiving bank accounts of ITG via various mode payment mentioned above ,on or before last any due date and time of Tender.
9. In addition to this, if any cell is left blank and no rate is quoted by the Bidder, the Bid will be treated as incomplete tender & will be rejected outright.
10. The Bidder is required to ensure browser compatibility of the computer well in advance to the last date and time for receipt of Tenders. The Department/Corporation shall not be responsible for non-accessibility of the eTender portal due to Internet Connectivity issue and Technical glitches at the tenderer's end.
11. The Bidder shall be responsible for the correctness and genuineness of the documents uploaded during tender submission. Any discrepancies in the matter will be liable for rejection and suitable action.
12. No hardcopies of the Documents to be submitted in the tender box. However the lowest Tender shall submit the hardcopies of the document scanned and upload and original copy of deceleration on stamp paper. After opening of the tenders, the tenders which are quoted more than 20% below the amount put to tender shall be rejected as per circular bearing no.1-8-07/SSW-PWD-Vol.1/2007-08/527, dated 12/11/2007.
13. Incomplete application shall be summarily rejected and right to reject any or all the tenders including the lowest without assigning any reason thereof is reserved.
14. The vendors are required to register themselves on <https://eprocure.goa.gov.in> and create their user ID.
15. If the bidder is already registered on the old e-Procurement portal they can register themselves on the new portal using the same User ID using 'Old Bidder' option. Consequently in such cases the bidder will not have to pay registration fee as long as their registration is valid.
16. Operating System: The operating system on the user's machine should be Windows 7SP1, Windows 8 or Windows 10.



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17. Browser: The browser used to access the e-procurement portal should be Internet Explorer 11.
18. Java: The java version on the user's machine should be JRE 8 Update 161. The same can be downloaded from the Goa e-procure portal.
19. Digital Certificates: All the users are required to have valid Class-III Digital Certificates (both Signing and Encryption) on a USB Token.
20. The refund of EMD for unsuccessful bidders shall be happening online. Once the Department / Corporation has marked the unsuccessful bidders and completed the price bid evaluation process, the system shall automatically generate a refund file and send it to the bank. ITG can then approve these transactions from the user bank panel provided to them within a timeframe of 15 days. The bidders can track the status of the EMDs against their unsuccessful bids by checking the EMD Refund Report available with them.
21. The bidders shall have to quote the prices in the forms created in the system. Price bid excel (if any) provided by the Department / Corporation shall only be for information purposes.
22. The payment modes available with bidders for payment of fees are Netbanking, NEFT/RTGS, payment against a challan.
23. Please note that any payment made through NEFT/RTGS can take upto 48 hours to be credited in the account. The bidder shall not be able to proceed with bid submission until the required fees (Tender Document fee, Tender Processing fee, EMD) has been credited in ITG's account. As such bidders making payment via NEFT/RTGS should make payments 2-3 days in advance of bid submission date.
24. The user manuals for performing various tasks (registration, tender purchase, bidding etc.) are provided on the <https://eprocure.goa.gov.in>. Additionally, the bidder can also look for Goa e-procure help videos on youtube.
25. The bidder can call the help desk number 7972854213, 7822039673, 7972871944 and 9834889836 or send an email to e-tender.goa@gov.in in case they need any assistance.
26. The Managing Director of ITG reserves the right to accept or reject any or all e-Tenders in part or full without assigning any reason whatsoever.